



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of City Council
FROM: Ben Harvey, City Manager
MEETING DATE: May 31, 2017
SUBJECT: Amended Agreement with Knight Communications, Inc. for Technology Support Services
CEQA: Does not constitute a "Project" per California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Authorize the City Manager to amend the Professional Services Agreement with Knight Communications to provide technology support services, extending the agreement date through August 31, 2017, in an amount not to exceed \$20,000 for an agreement total of \$255,500.

DISCUSSION

In May 2014, a Request for Proposals (RFP) was issued for the provision of technology support services to the City of Pacific Grove. There were eight qualified responses to the RFP from local, regional, and national technology firms. The rating panel, made up of department representatives and a community volunteer, gave Knight Communications Inc. the highest rating based on their approach to providing services, experience working with cities and other jurisdictions.

A Professional Services Agreement was executed between the City and Knight Communications for September 1, 2014 through December 31, 2014 in an amount not-to-exceed \$25,000. On December 3, 2014, the Council passed a resolution extending the agreement with Knight Communications through December 31, 2016. Council approved a further extension on February 15, 2017. Knight Communications has demonstrated expertise in City IT services, and has developed strong relationships with users and City departments.

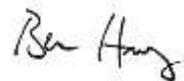
In October 2016, the City published an RFP for Information Technology Support Services. The City received seven responses to the RFP, which the City's internal Technology Team vetted with assistance from an outside consultant. Unfortunately, the RFP process failed to identify a single organization that could provide all levels of support for City IT services. Thus, the City Manager and City staff initiated discussions with the City of Monterey to identify possible shared IT service opportunities. City staff from Monterey and Pacific Grove believe that shared IT service could be beneficial to both municipalities, and that it is the best option for the City of Pacific Grove given its current IT needs. While the shared service discussions are underway, and in the interim period until a tentative shared services agreement may be reached, and subsequently provided to the City Council for review/consideration and (anticipated) approval,

Knight Communications has agreed to continue providing IT support service to the City of Pacific Grove.

FISCAL IMPACT

Funding has been allocated both within the adopted FY 2016/2017 budget, as well as the yet to be approved FY 2017-18 budget for this agreement.

RESPECTFULLY SUBMITTED:



Ben Harvey, City Manager